



Child Abuse and Neglect Reporting Form

Reset Form

To: Department of Social Services
805 Brightseat Road
Landover, Maryland 20785

Department of Social Services
Hours to Call
Monday – Friday 8:30 a.m. – 4:30 p.m. (301-909-2450)
Weekends, Holidays, and before 8:30 a.m. or after 4:30 p.m. (301-699-8605)
Fax: 301-909-2460

How to Complete The Child Abuse and Neglect Form

1. Call CPS to make a report
2. Complete, save, and print form
3. Fax form to CPS
4. Pony mail form to:
 - Employee and Labor Relations, Sasscer Building, Room 210
 - Security Services, Largo Offices
5. Mail form to:
Office of State's Attorney
Courthouse, Room 349M
1435 Main Street
Upper Marlboro, MD 20772
6. Retain a copy of the form in:
School Abuse/Neglect Folder

From: _____
(Name of Person Making Report)

Position: _____
(Position or Title)

Location: _____
(Office/School)

Phone Number: _____

Report of Suspected (check ALL that apply)

<input type="checkbox"/>	Child Sexual Abuse
<input type="checkbox"/>	Child Physical Abuse
<input type="checkbox"/>	Child Neglect
<input type="checkbox"/>	Child Mental Injury

Please respond to each item even if reply is "unknown" or "none."

Name of Child: _____ Date of Birth: _____ Grade: _____

Home Address: _____

Name of Parent, Legal Guardian or Custodian: _____

Address and Phone Number: _____

Current Location of Alleged Victim: _____

Name of suspected abuser: _____

Address/Phone Number: _____

Location of incident: _____

Names and ages of other children in home: _____

Indicators of Physical or Sexual Abuse	
Describe current injury or sexual abuse:	
Describe any previous injury or sexual abuse:	
Describe previous action taken, if any:	

Indicators of Neglect or Mental Injury	
Describe any previous neglect:	
Describe any action taken, if any:	

Signature: _____
(Signature of Person Making Report)

Date: _____